

## Educational Program Planning Procedure

### Program Planning

- Information about family culture, languages, routines and individual needs and preferences, will be gathered where possible and be utilised to inform the educational program plans
- Programs will be planned around a variety of structured and flexible experiences that cater for children's individual needs and interests
- Programs will promote physical activity and focus on creating healthy lifestyles for children
- Routines will be created in consultation with children and Educators that foster social interactions, create a sense of belonging and value the importance of play
- Activities planned will be age appropriate and focus on a holistic learning experience
- Physical, social, emotional, personal, spiritual, creative, cognitive and linguistic aspects of learning will be interwoven and developed through play-based experiences
- Materials and equipment will reflect the cultural diversity that exists in our community and will avoid cultural and gender stereotyping of any group

### Program Delivery

- Using the children's interests as a starting point, intentional teaching techniques will be used to guide children to explore and extend their knowledge, thinking and skills
- The program delivery will be play-based and encourage children to choose resources and experiences that they wish to engage in and that interest them
- The rights of the child will be respected if they wish not to participate in the program and there will be space designated for rest and relaxation

### Reflection and Feedback

The process of critical thinking, reflection and implementation of feedback will be engaged as part of the continual lifecycle of program planning, including:

- Regular critical thinking and reflection on the programs and routines by Educators to provide diverse insight and involvement into future programs.
- The programs, daily reflections, individual goals and evaluations will be shared with families and all contributions, feedback and suggestions will be welcomed into the programs.

#### PROCEDURE VERSION AND REVISION INFORMATION

|   |                        |            |
|---|------------------------|------------|
|  | <b>Current version</b> | 1          |
| <b>Authorised by</b> GENERAL MANAGER  | <b>Last review</b>     | March 2021 |